

SOUTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE ADDITIONAL COMMISSIONER (ENGG)
6th FLOOR, DR. SHYAMA PARSAD MUKHERJEE CIVIC CENTRE
JAWAHAR LAL NEHRU MARG
NEW DELHI - 110 002

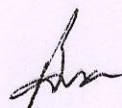
No. D/27 /Addl.Cm. (Engg)/SDMC/2016 Date: 15/02/16

OFFICE ORDER

In supersession of earlier orders for obtaining NOC for installation of lifts in Group Housing Flats built by DDA, a modified policy has been approved in the Delhi Development Authority meeting held under the chairmanship of Hon'ble Lt. Governor on 23.9.2015 and circulated vide Office Order No. EM 3(7)05/Lift/Pt./38 dated 07.01.2016 of the Chief Engineer (HQ)-D.D.A.

A simplified procedure for according such permission has been devised by the South Delhi Municipal Corporation (SDMC) for necessary compliance by all concerned. The **salient features of the policy** are as under:-

- The modified policy is applicable for DDA built flats as well as for Cooperative Group Housing Societies (CGHS) flats.
 - The Permission / NOC for flats in respect of De-notified areas shall be granted by the S.D.M.C., whereas for the Development Areas falling under the jurisdiction of DDA, the requisite permission shall be granted by DDA.
 - The validity period of Permission / NOC granted by SDMC shall be for five years.
 - As per aforesaid Office Order of D.D.A., the NOC for de-notified areas transferred to local civic agencies (Municipal Corporations) stands granted for this purpose from DDA side as a Lesser under this policy and the allottees of de-notified areas are not required to approach DDA for obtaining NOC. The local civic agency need not refer any such case for this purpose.
 - For De-notified Areas from Development Areas, the allottees shall approach the Zonal Office concerned of SDMC for seeking Permission / NOC for installation of lift, as briefed hereinunder.
 - The allottees of flats built by DDA and Cooperative Group Housing Societies (CGHS) are required to apply to the concerned Executive Engineer (Bldg) of the Zone.
- (A) Regarding Permission / NOC in flats built by DDA, the Commissioner-SDMC, vide his orders dated 15.02.2016, has delegated the powers under Section 491 of the DMC Act-1957 to the Zonal Executive Engineers (Bldg) concerned.


Executive Engineer (Bldg.-I)
South Delhi Municipal Corporation
6th Floor, Dr. G.M. Civic Centre
JLN Marg, New Delhi-110002

- (B) Regarding Permission / NOC in Cooperative Group Housing Societies (CGHS), the Commissioner-SDMC, vide his orders dated 15.02.2016, has delegated the powers under Section 491 of the DMC Act-1957 to the Zonal Superintending Engineers (Bldg) concerned .


The detailed policy for installation of Lift and connecting bridge in Cooperative Group Housing Society (CGHS) Flats and DDA Built Flats (Low Rise Flats) in NCT of Delhi, based on the policy circulated by D.D.A. and duly approved by Hon'ble Lt. Governor, is as under:

1.0 "Permission /NOC (No Objection Certificate) for installation of lift and connecting bridge.

No person/Society shall erect or re-erect or make alteration or cause the same to be done in the existing structure without obtaining the "Permission NOC/" in each individual case from SDMC. It is in the interest of public to get the Permission / NOC from SDMC for constructing lift well & installation of lift with adequate provision of light, ventilation and its conformity with the provisions of Building Bye-Laws / Master Plan-2021 / Zoning Regulations / Standard Plan of DDA / laid down guidelines. The construction, if raised without Permission / NOC, is / shall be liable for action under provisions of DMC Act -1957.

1.1 Pre-requisite for grant of Permission /NOC:

- (i) Consent from owners using common staircase in that block is a pre-requisite (50% or more excluding ground floor) who will be beneficiary due to installation of lift. The consent form ground floor owner is advisable but not mandatory.
- (ii) The applicants are advised to propose a separate lift structure independent of the existing building structure with a connecting bridge so that it does not affect the structural stability of the existing structure.
- (iii) The SDMC is at liberty to take action against unauthorized construction/additions/alteration and encroachment as per their policy and provisions of DMC Act.
- (iv) In order to address the concern primarily of the ground floor allottees regarding access to their flat, natural light and ventilation, the applicant should propose the lift and the lift structure preferably on the blind wall i.e. the wall which does not have any door / window opening or the lift structure should be at an adequate distance from the existing structure so that the natural light and ventilation of the flat is not affected.
- (v) Recommendation of lift manufacturing agency (preferably as per approved list of CPWD) with regard to technical feasibility, location of lift well and safety aspects in respect of installation must be followed by the applicant.
- (vi) Certificate from registered Structural Engineer/ Architect (on their letter head) stating that the structural design of lift well and connecting bridge wherever required is as per provisions of the prevailing NBC (National Building Code).


Zonal Superintending Engineer (Bldg)-I
North Delhi Municipal Corporation
111, Ring Road, Okhla, New Delhi - 110025

- (vii) Four sets of building plans indicating location of proposed lift well and connecting bridge if required duly signed by registered Architect and proposing/secondary applicants/President of Management Committee (MC) of CGHS.
- (viii) Undertaking regarding maintenance/operational aspect, safety requirements and its cost as per **Annexure -A**.
- (ix) Undertaking to obtain NOC from Delhi Fire Service (wherever applicable) Lift Inspector and Power/Electricity Distribution Company.
- (x) NOC from Registered RWA (in case of DDA flats)/ MC of CGHS in which lift is proposed to be installed in case any shifting of services is required.
- (xi) Indemnity Bond from the all proposing applicants* in case of flats built by DDA/Management Committee (MC) of CGHS indemnifying to keep SDMC harmless from any claim which crop-up against the SDMC due to erection of lift/Lift-well and connecting bridge.

**Applicants shall belong to two categories i.e. Proposing Member(s) and Secondary Member(s).*

While Proposing Members are those who are currently using one common staircase only and contributing to the cost of installation of lifts, Secondary Members are those who are using common staircase but not contributing to the cost. However, consent for installation of lifts is given by them. Other residents of the stairway will be Uninterested-members. In case they get interested in participating at a later date, they may, with the consent of the Proposing Members share the costs (capital + operation + maintenance cost) and use the lift.

THE PERMISSION / NOC WILL BE GOVERNED BY SEVEN BASIC PRINCIPLES:

- i. There is no encroachment on public land.
- ii. Structural stability of the building, lift and connecting bridge wherever applicable must be ensured.
- iii. Light and ventilation of the habitable rooms of residents should not be affected. Connecting-bridge wherever required (of minimal size) may be constructed to ensure proper ventilation.
- iv. The operation and maintenance, safety checks and costs thereof in respect of the lift have to be borne by the Proposing Member(s).
- v. As far as possible shifting of services/infringement of other's rights should be avoided. Where absolutely necessary a provision of connecting bridge/walk way may be made from the lift well to the landing point.
- vi. The lift shall not travel up to terrace otherwise the permission / NOC so issued shall be void.

Executive Engineer (Bldg.-I)
South Delhi Municipal Corporation
8th Floor, Dr. SPM Civic Centre
JLN Marg, New Delhi-2

- vii. The Ground Coverage and the FAR of the Lift-Well and connecting bridge (if provided) shall be exempted as the FAR consumed is much less than the present / permissible FAR and this is a facility aimed to facilitate Senior Citizens and making the buildings disabled friendly.

The Owner(s) will be allowed to erect the lift only after obtaining Permission / NOC from SDMC in De-notified Areas on drawings incorporating the lift well and other details as required by SDMC under the policy.


2.0 Procedure for obtaining Permission / NOC.

- 2.1 The Permission / NOC for erection of lift and connecting bridge, (wherever applicable) in group housing flats built by DDA/Society for De-notified Areas shall be given by the concerned Zonal Office of SDMC, whereas the Permission / NOC for erection of lift and connecting bridge wherever applicable in group housing flats built by DDA/Society shall be given by DDA in Development Area under DDA only.
- 2.2 An Architect, registered with Council of Architecture shall have the authority to certify the part layout/Building plans for their correctness regarding original construction as per standard plans of DDA/approved plans of CGHS as well as proposal being in conformity with Building Bye-Laws / Master Plan-2021 with relevant amendments and policy etc.. Once the plans with all the documents certified by the Architect, Structural Engineers along with fee are submitted to SDMC, these will be taken on record.
- 2.3 The person(s)/group of allottees who intend to erect a lift and connecting bridge (wherever applicable) shall intimate in writing in the prescribed form **(Annexure-A)** and such intimation shall be accompanied with the requisite documents as given in the Policy. The form is to be filled up and jointly certified by all the applicant(s)/group of allottees and registered Architect, which contain the statement of the proposal and amount deposited. The proposal with all requisite information/documents and certification shall be accepted and one copy of the proposal will be certified /stamped and returned to the applicant. Incomplete proposal shall not be considered.
- 2.4 The Architect(s) can obtain a certified copy of original plan of the flats under De-notified Area of SDMC from Housing & Urban Projects Wing (HUPW), DDA on prescribed payment. If plan is not available, Architect will prepare a part layout plan and will submit the same with the proposal.

For de-notified areas, the Plans may be obtained from the SDMC

3.0 Documents to be submitted:

- i) Application form in prescribed Performa. **(Annexure-A)**.
- ii) Four sets of Plans (One cloth mounted), duly signed by all the proposing member(s) and Architect, (registered with Council of Architecture) indicating his/her name, address, telephone number and valid registration number clearly showing original construction in blue color and proposed construction in red color on a scale not less 1:100;
- iii) Part layout plan showing the site under reference, Position of the block and its adjoining area approved by DDA/prepared by Architect for the flats of the area where lift is being proposed;


Engineer (C.A.)
Delhi Municipal Corporation
Floor, Dr. SPM Civic Centre
Connaught Place, New Delhi-2

- (iv) Certificate of supervision by Architect and licensed Engineer **(Annexure-B)** along with a copy of their valid registration & qualification certificate;
- (v) Proof of ownership documents of flat: Lease Deed/ Conveyance-Deed shall be taken as documents as proof of ownership. Registered Sale Deed or General Power of Attorney / Agreement to Sell shall be accepted as the proof of ownership only after the property has been converted concerted into freehold by DDA;
- (vi) Certificate by proposing member (s) registered Architect, and empanelled Structural Engineer for safety from natural hazard as per the performa prescribed by Ministry **(Annexure-C)**;
- (vii) Undertaking/ affidavit by the proposing member (s) regarding cost of installation/ operation and maintenance of lifts. **(Annexure-D)**;
- (viii) Undertaking on Letter-head of Structural Engineer Architect for Structural stability of lift well, connecting bridge joining to the building as well structural stability of the existing building **(Annexure-D1 & D2 respectively)**;
- (ix) Indemnity Bond **(Annexure-E)** from all the Proposing applicants indemnifying to keep SDMC harmless from any claim which anyone may, at any time, institute against the SDMC;

4.0 Where to apply:

(Colonies where services stand transferred to MCD)

The applicant is required to apply to the concerned Zonal Office of SDMC.

5.0 Procedure for processing the application:

On the day the application is received, an officer deputed for receiving the application shall scrutinize the application to ensure that all the documents as mentioned above are submitted. Once the documents are found in order as per check-list, the fee will be accepted and case shall be processed within 60 days.


6.0 Validity period of Permission / NOC: The NOC shall remain valid for a period of 5 years from the date of issue.

7.0 SDMC may revoke the Permission / NOC issued under the provision of bye- laws if there has been false statement or any misrepresentation of material facts in the application on the basis of which the Permission / NOC was granted.

Or

If the NOC so issued, is found to be in violation of Building Bye-Laws / Master Plan/ Zonal Plan regulations.

Or



Structural Engineer (Bldg.)-I
SDMC, Municipal Corporation,
1st Floor, Dr. SPM Civic Centre,
Lajpat Marg, New Delhi-2

If during construction, it is found that the owner has violated any of the provisions of Building Bye-Laws or plans of lift well for which Permission / NOC has been granted.

Or

In case of any court case, the Permission / NOC granted by SDMC will become in - operative and will be kept in abeyance till the final outcome of the Court case.

8.0 Procedure for obtaining completion certificate:

- 8.1 After completing the construction of lift, the owner(s) through Architect shall intimate the SDMC (for de-notified areas.) The Architect shall certify that construction has been carried out as per the proposal submitted, and is in conformity with building bye laws and guidelines for installation of lift in group housing flats built by DDA / Co- operative Group Housing Society.
- 8.2 The intimation of completion shall have to be given within one month from the date of installation of lift.
- 8.3 The owner(s) should submit copy of NOC from Delhi Fire Service - Government of NCT of Delhi, certificate from Lift Inspector and NOC from Power / Electricity Distribution Company.


9.0 Where to apply for completion certificate of flats in De-notified Areas.

The allottees of flats built by DDA and Cooperative Group Housing Societies (CGHS) Flats are required to apply to the concerned Executive Engineer (Bldg) of the concerned Zone of S.D.M.C.

10.0 Provision of Test Check:


The SDMC reserves its right to test check the proposal / completion submitted for lift, and in case it is found that the proposal / application is not in conformity with Building Bye-Laws / Master Plan-2021 / Zoning Regulations / Standard Plan of DDA / laid down guidelines, the permission will be revoked and action will be taken against the Architect & applicant as per rules & regulations and the construction which is not in conformity with Building Bye- Laws & guidelines will be demolished as per provisions of DMC Act-1957.

- 11.0 The Zonal Heads i.e. Superintending Engineer (Bldg) and Executive Engineers (Bldg) concerned shall evolve their internal mechanism in relation to grant of Permission / NOC and issuance of completion certificate of lifts in respect of above categories of flats. A separate Register for the above purpose shall be got maintained by the concerned Zonal Head to record the cases received for such Permissions / NOCs. A separate stamp shall be used for stamping the permission / NOC.
- 12.0 An application fee of Rs. 5,000/- will be charged for processing such permission /NOC cases.
- 13.0 **CHECK-LIST:** A detailed Check-list has been enclosed which will be used to verify and if all points are acceptable, then only Application with Fees will be received.


Engineer (Bldg.)-I
Municipal Corporation
Floor, Dr. SPM Civic Centre
Marg, New Delhi-2

The detailed policy is available on website of MCD (www.mcdonline.gov.in.)
The policy issued by the D.D.A. with its enclosures, vide their letter dated 07.01.2016, has already been forwarded to the Zonal Offices vide Building HQ's letter No. D/04/SE(Bldg)HQ/SDMC/2015 dated 15.01.2016.


This is in supersession of earlier Order No. PA/ADL/LB/2012/644-657 dated 27.08.2012 of the Office of Director of Local Bodies – Government of NCT of Delhi, and is with prior approval of Commissioner-S.D.M.C.


Additional Commissioner (Engg)
South Delhi Municipal Corporation

1. All Additional Commissioners – South DMC
2. Engineer-in-Chief
3. All Chief Engineers (Bldg)
4. All Zonal Deputy Commissioners - South DMC
5. Chief Vigilance Officer – South DMC
6. Chief Law Officer South DMC
7. Chief Town Planner
8. Chief Architect-South DMC
9. All Zonal Superintending Engineers - South DMC
10. All Zonal Executive Engineers (Bldg) - South DMC

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
1. PS to Commissioner – South DMC – for kind information of the Commissioner-South DMC
2. Director (IT)-to upload the Circular on the website of M.C.D


Additional Commissioner (Engg)
South Delhi Municipal Corporation


CHECK LIST OF DOCUMENTS FOR SUBMISSION OF APPLICATION RELATING TO PERMISSION / NOC FOR INSTALLATION OF LIFTS IN DDA BUILT FLATS AND COOPERATIVE GROUP HOUSING SOCIETIES (CGHS) FLATS

Following points are to be checked prior to acceptance of the application for issue of NOC regarding installation of lifts:

Sl.No	Name / Type of Document (s)	Page No.	Y/N
(i)	Application form in prescribed Proforma (Annexure-A).		
(ii)	Four sets of plans (one cloth mounted), duly signed by all the proposing member(s) and Architect, registered with Council of Architecture under the Architect Act-1972 indicating his / her name, address, telephone number clearly showing original construction in blue colour and proposed construction / construction to be regularized in red colour at a scale not less 1:100.		
(iii)	Part layout plan showing the site under reference, and connecting bridge position of the block and its adjoining area.		
(iv)	Certificate of supervision by Architect and licensed Engineer (Annexure-B) along with a copy of their valid registration certificate.		
(v)	Proof of ownership documents of flat: Lease Deed / Conveyance Deed shall be taken as documents for the proof of ownership. Registered Sale Deed or General Power of Attorney / Agreement to Sell shall be accepted as the proof of ownership only after the property has been converted into freehold by DDA.		
(iv)	Certificate by proposing member(s) and Structural Engineer for safety from natural hazard as per the Proforma prescribed by Ministry (Annexure-C).		
(vii)	Undertaking / affidavit by the proposing member(s) regarding cost of installation / operation and maintenance of lifts. (Annexure -D).		
(viii)	Undertaking on Letter Head of Architect / Structural Engineer for structural design as per provision of National Building Code. (Annexure -D1 & D2 respectively).		


 Executive Engineer (Bldg.)-I
 South Delhi Municipal Corporation
 1st Floor, Dr. B.P.M Civic Centre
 Connaught Place, New Delhi-2

(ix)	Indemnity Bond from all the proposing applicants indemnifying to keep SDMC harmless from any claim which anyone may, at any time, institute against the SDMC (Annexure E) .		
(x)	Proof of depositing of processing fee of Rs. 5,000/- in the form of DD payable to SDMC at New Delhi.		
(xi)	Recommendations of lift manufacturing agency with regard to technical feasibility, location of Lift Well and connecting bridge safety aspect in respect of installation.		
(xii)	List of all owner / Legal representatives / Residents using that common staircase giving status as to title (owner / tenant / Vacant) and how participating in the application viz: as Proposing member / Secondary member / Un-interested member		


 Executive Engineer (Bldg.)-I
 South Delhi Municipal Corporation
 1st Floor, Old PPT Civic Centre
 Connaught Place, New Delhi-110002

APPLICATION FORM FOR PROPOSED INSTALLATION of LIFT AND CONNECTING BRIDGE IN CO- OPERATIVE GROUP HOUSING FLATS AND FLATS BUILT by DDA

To

The Superintending Engineer (Bldg) /
Executive Engineer (Bldg)
_____ Zone
South Delhi Municipal Corporation

New Delhi


Sir

We hereby inform that we intend to make installation of LIFT and CONNECTION BRIDGE in our Flats built by Society / DDA in the _____ Block No. _____ situated at _____ Scheme _____ consisting of _____ Nos. of flats bearing No. _____ to _____ in accordance with the guidelines in this regard.

We forward herewith the following plans and specifications duly signed by us (name in Block Letter), the Licenced Architect/ Engineer who have prepared the plan, design etc. And who will supervise its erection and a copy of other statement/ documents (as applicable).

The proposed covered area of Lift well is _____ and of connecting bridge is _____. The following documents are attached herewith:-

- (i) Building Plan (four sets showing the original construction in Blue colour and proposed construction in Red colour.
- (ii) Ownership documents of flats of proposing member (s)
- (iii) Document as proof of depositing of processing fee.
- (iv) Indemnity Bond from all the proposing Member (s)
- (v) Certificate from the licensed Structural Engineer/ Architect on his Letter Head as given in Annexure.
- (vi) Attested copy of valid registration certificate of Architect.
- (vii) Attested copy of valid registration certificate of Structural Engineer as defined in BBL/ NBC.
- (viii) Supervision certificate of licensed Structural Engineer.
- (ix) Supervision certificate of licensed Architect.
- (x) Undertaking to obtain NOC from Chief Fire Officer, Lift Inspector and Power/ Electricity Distribution Company from all the Proposing Member(s).
- (xi) Certificate from Lift Manufacturing Agency regarding Technical feasibility with respect to operation, electrical & structural point of view.



The Engineer (Bldg.)-I
South Delhi Municipal Corporation
1st Floor, DDA Office Centre
Kirti Vihar, New Delhi-110015

(xii) Certificate regarding maintenance / operational aspect and safety requirement.

We request that the N.O.C for installation of lift may please be issued to us at the earliest.


1.....

2.....

3.....

4.....

Signature, name and Flat No. of all the Proposing Member(s) and Secondary Member (s) (Minimum 50% of the total owners of the entire block using common stair case excluding ground floor). Secondary member are required to give Consents but no Financial Commitments/ Indemnity Bond.


Executive Engineer (Bldg.)-I
South Delhi Municipal Corporation
3rd Floor, Dr. SPM Civic Centre
JLN Marg, New Delhi-2



**FORM for SUPERVISION
(BY LICENSED ARCHITECT/ENGINEER)**

To

The Superintending Engineer (Bldg) /
Executive Engineer (Bldg)
_____Zone
South Delhi Municipal Corporation

New Delhi

Sir,


I hereby certify that the construction/ installation of Lift and connecting bridge in Group Housing Flats built by DDA and Cooperative Group Housing Societies (CGHS) in block consisting of No. of total flats bearing No. in block No..... situated at Scheme..... shall be carried out under my supervision and I certify that all the material (type and Grade) and the workmanship of the work shall be generally in accordance with the general specification submitted along with and that the work shall be carried out according to the submitted plans.

Signature of Licensed Engineer/Architect

Name :

Registration No.

Address:


Executive Engineer (Bldg.)-I
South Delhi Municipal Corporation
1st Floor, D.D. SPM Civic Centre
1st Block, New Delhi-2



CERTIFICATE for SAFETY from NATURAL HAZARDS.


Certified that the building plans submitted for approval satisfy the safety requirements as stipulated in Clause-18 of Building Bye-Laws and information given therein is factually correct to the best of knowledge and understanding.

It is also certified that all Structural Design including Safety from Natural hazards based on soil condition has been duly incorporated in the design of the building and these provisions shall be /has been adhered to during construction.

Signature of Proposing Member(s)
with Date & Flat No.

Signature of Architect with
Date, Name & Address

Signature of Structural Engineer
(as defined in NBC)
with Date, Name & Address


Executive Engineer (Bldg.)-I
City Municipal Corporation
P.O. - [illegible] Centre



ANNEXURE 'D'

(by each of the Proposing Member(s) of the Block)

(on non judicial Stamp Paper of Rs.100/-)

UNDERTAKING

I.....S/o, W/o, D/o Sh.....resident of.....intend to install **LIFT and Connecting Bridge** in our Block No..... for the group of residents of flat No.....located at.....do hereby undertake as under:-

1. That I shall bear all the cost of installation, operation & maintenance of lift and connecting bridge.
2. That I shall take all the requisite safety measures during installation, maintenance & operation and shall bear all the cost towards them.
3. That I shall pay regularly all the electricity and other dues/ charges whatsoever on account of lift operation and maintenance raised by Electricity Regulatory Authority or any other Statutory body.
4. That I am legal owner of Flat No. _____ and a beneficiary due to installation of lift.
5. That I shall be fully responsible for observance of all safety measures with regard to installation, operation and maintenance including fire safety as per codal / statutory requirement.
6. That in case any mishap occurs or untoward incident happens on account of construction, installation, operation and maintenance of lift and connecting bridge, I shall be fully responsible for such incident in every manner whatsoever and shall not hold SDMC responsible in any manner on this account.

DEPONENT

VERIFICATION

Verified at Delhi / New Delhi on this day of That the contents of the above undertaking are correct to the best of my knowledge and belief. Nothing contained herein is untrue and no material has been concealed therefrom.

DEPONENT



Block No. _____
Corporation
Delhi



UNDERTAKING BY THE STRUCTURAL ENGINEER

(on the letter head)

I S/O R/O do hereby solemnly affirm and declare as under :

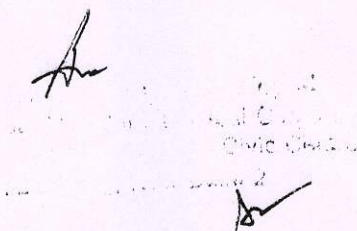
1. That I am the Structural Engineer, holding Graduation / Post-Graduation Degree in Civil Engineering from _____ University / Institute.
2. That Mr. / Ms....., owner of DDA Flat No..... in..... New Delhi..... along with the owners of other flats in the block comprising of flat Nos..... to (totalflats) has / have applied for permission / NOC for installation of lift in block comprising of flat Nos..... to (totalflats) with SDMC vide file / application No..... dated
3. That I Mr. / Ms..... have been engaged by the proposing member(s) / owners of Flat No..... in the block comprising of flat No..... to Namely ((i)_____,(ii)_____ etc.) as Structural Engineer, in order to assess / evaluate the structural safety in respect of the blocks, wherein lift and connecting bridge has been proposed to be installed by the owners of the above flats.
4. That after thorough inspection of the property and ascertaining the factual structural position of the aforesaid block, I have been assigned to design the structural aspects of lift well and connecting bridge and submit a Certificate along with the aforesaid application with SDMC stating that the structural design of lift well and connecting bridge is as per provisions in National Building Code.
5. That in the event of any loss or damage to the person or adjoining / surrounding flat(s) or any other existing flat situated in the above block is caused or any mishap occurs out of structural instability or otherwise, in the course of installation / construction of lift and connecting bridge, or even thereafter, the onus of the same including civil or criminal proceedings shall severely / or jointly lies with me.

DEPONENT

VERIFICATION

Verified at Delhi / New Delhi on this day of That the contents of the above undertaking are correct to the best of my knowledge and belief. Nothing contained herein is untrue and no material has been concealed therefrom.

DEPONENT


CIVIL ENGINEER

UNDETAKEING BY THE ARCHITECT

I S/O R/O do hereby solemnly affirm and declare as under :

1. That I am the Architect by profession and Registered with Council of Architect vide Registration No.....
2. That Mr. / Ms....., owner of Flat No..... in..... New Delhi... along with the owners of other flats in the block comprising of flat Nos..... to (totalflats) has / have applied for permission / NOC for installation of lift in block comprising of flat Nos..... to (totalflats) with SDMC, vide file / application No..... dated
3. That I Mr. / Ms..... have been engaged by the proposing member(s) / owners of Flat No..... in the block comprising of flat No..... to Namely ((i)_____,(ii)_____ etc) as Architect, in order to assess / evaluate the structural safety conforming to Building Bye Laws in respect of the blocks, wherein a lift and connecting bridge has been proposed to be installed by the owners of the above flats.
4. That after thorough inspection of the site regarding lay-out and ascertaining the factual position of the aforesaid block, I have prepared and signed the proposal for installation of lift and connecting bridge in the aforesaid block.
5. That in the event of any loss or damage to the person or adjoining / surrounding flat(s) or any other existing flat situated in the above block is caused or any mishap occurs due to structural instability or otherwise, as well as, services in the course of installation / construction of lift and connecting bridge, or even thereafter, the onus of the same including civil or criminal proceedings shall severely / jointly lies with me.

DEPONENT

VERIFICATION

Verified at Delhi / New Delhi on this day of That the contents of the above undertaking are correct to the best of my knowledge and belief. Nothing contained herein is untrue and no material has been concealed therfrom.

DEPONENT



.....
.....
.....
.....

INDEMNITY BOND

(on non judicial Stamp Paper of Rs.100/- by Proposing Member(s))

This Indemnity Bond is executed on thisday of.....201... by Sh. / Smt. / Km.....S/o, W/o, D/o Sh.....resident of..... (hereinafter called the Executants which term shall include his / her heirs, successors, executants, administrators and legal assigns in favour of South Delhi Municipal Corporation (SDMC) which terms shall include its heirs, successors, executants, administrators and legal assigns.

Whereas the Executant is in physical possession of flat No.....

And whereas the SDMC on faith and based on the representation made to it, has agreed to issue NOC / Permission to enable the Executant to install lift and connecting bridge in his block subject to the Executant giving such indemnity, indemnifying the lessor as is hereinafter contained, and keep the SDMC harmless from any claim which anyone may, at any time, institute against the SDMC in respect of above said NOC / Permission being issued for installation of lift and connecting bridge or any accident that may occur at the time of installation, operation and maintenance of lift.


Now THIS DEED WITNESSETH that in consideration of SDMC agreeing to issue Permission / NOC in respect of installation of lift and connecting bridge, the executants hereby indemnifies the SDMC and undertakes to keep harmless the SDMC from all claims and demands made, all actions and proceedings taken against the said SDMC by anyone in respect of installation of lift and connecting bridge, operation & maintenance of lift, its safety measures, fire safety & structural stability, payment of electricity charges or any accident that may occur either at the time of their construction, installation, operation and maintenance. That the Lift well shall have no opening on the Terrace Floor, even if there is authorized construction there. Lift shall go only up-to top floor & not the terrace floor.

In witness whereof the Executant Sh. / Smt / Km.....S/o, D/o, W/o Sh..... has signed and delivered this Bond on the day of.....201...

EXECUTANT

WITNESS:

- 1.
- 2.


Executive Engineer (Bldg.)-I
South Delhi Municipal Corporation
6th Floor, Dr. Bhabha Civic Centre
Jawahar Park, New Delhi-110029

